



**Teaching Channel**

With **Learners Edge**

# End of Year Reflection

Before you step outside of your classroom and lock the door for the summer, take a moment to reflect on your year. You'll thank your future self for getting a head start on next year's to-do list!





# Classroom Setup

Classroom Setup Checklist	DO IT NOW	DO IT LATER	GOOD AS-IS
<b>Purge and clean</b> Which areas need the most attention?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Room layout</b> How will you design your classroom?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Desk arrangement</b> How can your seating arrangement reflect how you want students to act?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Organize library</b> How can you arrange books for easy access and readability?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Organize materials</b> How can you make materials easy to find and use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Think about systems</b> How can systems help you stay organized?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Set up your work area</b> How can you make the most of work time?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Decorate</b> How can you make your classroom inviting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**What worked well this year?**

**What do you want to do differently next year?**

**Action steps:**



# Lesson/Unit Planning

Lesson/Unit Planning Checklist	DO IT NOW	DO IT LATER	GOOD AS-IS
<b>Come up with a system</b> How will you record your lessons?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Decide routines</b> What daily and weekly routines will affect your plans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Align to standards</b> What standards do your lessons need to address?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Share plans with students</b> How will students know what they're expected to learn?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Long-term planning</b> How can you plan lessons to help create a positive class culture?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Long-term planning</b> How can you create a plan for the rest of the year?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Share with families</b> How can you share your plans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Enrich planning with colleagues</b> How can you engage in collaborative planning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**What worked well this year?**

**What do you want to do differently next year?**

**Action steps:**



# Class Culture

## Class Culture Checklist

	DO IT NOW	DO IT LATER	GOOD AS-IS
<b>Reflect and envision</b> How do you see your classroom?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Pick a focus</b> Is there an area you want to explore more deeply?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Think about norms</b> What practices and routines do you imagine for your classroom?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Think about family communication</b> How will you share class culture with your families?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Plan lessons that support your culture</b> How will you use the entire school year to build culture?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**What worked well this year?**

**What do you want to do differently next year?**

**Action steps:**



# Self-Care

## Self-Care Checklist

	DONE	IN PROGRESS	NEED TO START
<b>Prep your teacher survival stash</b> What items do you need to make it through the day?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Make a schedule</b> What will you do each day before and after school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Find some buddies</b> How can colleagues get you through the day?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Decide what's important</b> What will you prioritize next year?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Plan for feeling overwhelmed</b> How will you cope with moments of stress?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Plan for fun</b> How will you bring joy to your classroom and beyond every day?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**What worked well this year?**

**What do you want to do differently next year?**

**Action steps:**