

**2022-2023**

## **SCHOOL DATA TEAM MEETING - PLC PROTOCOL**

*Week after each Benchmark*

### **PURPOSE:**

- To analyze the most recent data from multiple sources
- To review and respond to the data in a **TIMELY** manner
- To provide resources, recommendations, supports and or professional development based on the data
- To remain aware of student performance as related to state accreditation performance

### **FREQUENCY/ATTENDANCE:**

- The week immediately following benchmark assessments from CIP you will host data meetings with your teachers
- For High School it will also occur after Mid-year SOL testing
- Principal and Assistant Principal **MUST** attend each data meeting at the school level - non-negotiable
- Data meetings will be hosted on your assigned PLC day
  - Tuesdays - JCIS
  - Wednesdays - EHS
  - Thursdays - TES

### **FORMAT:**

- Each teacher must complete the [Corrective Action Protocol](#)
- Each teacher must also update their classroom “Progress Monitoring” chart which can be located by clicking the Data Warehouse tab on the ECPS Instructional Website

### **EACH TEACHER SHOULD DISCUSS THE FOLLOWING DATA AT THE MEETING:**

- Benchmark Data
  - Overall Class Pass Rates for each CIP Benchmark
  - Overall Class Gap Group Pass Rate for each CIP Benchmark
  - Analysis of Class Pass Rate AND Gap Group Pass Rate on benchmarks as compared to the needed Pass Rates from the Accreditation Detail Report .
    - Help teachers make the constant connection between their class score and the needed SOL pass rate from the Accreditation Detail Report
    - Ask your teachers, “Did your class meet Accreditation?”
    - If the teacher did not meet accreditation, he/she must share the number of students needed coupled with names students they have identified as target student to meet accreditation
  - Teacher should then discuss the corrective action plan:
    - What are the greatest areas of concern?
    - What is the diagnosis? Why did students miss this question?
    - What will we do differently to re-teach using research based best practices?
    - What will we use to reassess students?
    - When will we reteach and reassess
  - The Principal must ensure that the reassessment data is entered into the corrective plan.
- When applicable, teacher should also discuss the following data points with action plans:
  - Skill Levels in Reading and PALS data (TES)
  - Jan Richardson Reading Levels (JCIS, TES)
  - Lexia (JCIS)
  - Achieve 3000, Work-Keys (EHS)